

2006 - 2007

**HARROW COUNCIL  
COUNCIL SUMMONS**

**EXTRAORDINARY MEETING  
Monday 29 January 2007**





## COUNCIL SUMMONS

Legal Services Department

Civic Centre

Harrow

19 January 2007

Dear Member

I hereby request and summon you to attend an **EXTRAORDINARY MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF HARROW** to be held in the **COUNCIL CHAMBER** at the **CIVIC CENTRE, STATION ROAD, HARROW**, on **Monday, 29th day of January 2007 at 7.00 pm** to take into consideration the following numbered matters and to pass such resolutions and to make such orders thereon as may then be determined.

**1. EXTRAORDINARY COUNCIL:**

This Extraordinary Council Meeting has been convened in accordance with the provisions of Council Procedure Rule 3.1, further to a request from the Deputy Monitoring Officer.

[Note: The business on this Summons is restricted for an Extraordinary Meeting, in accordance with Rule 3.2].

**FOR INFORMATION**

**2. COUNCIL MINUTES:**

That the minutes of the Ordinary Council Meeting held on 19 October 2006, and of the Extraordinary Council Meetings held on 11 December 2006 (2 meetings), be deferred until the next Ordinary meeting.

**3. DECLARATIONS OF INTEREST:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

**4. APPOINTMENT OF CHIEF EXECUTIVE: (Pages 1 - 8)**

Report of the Director of People, Performance and Policy.

Yours sincerely



Acting Chief Executive

To: The Worshipful the Mayor and all Members of the Council of the London Borough of Harrow

**ITEM 4**

**EXTRAORDINARY COUNCIL  
29 JANUARY 2007**

**APPOINTMENT OF CHIEF EXECUTIVE**

**REPORT OF THE DIRECTOR OF PEOPLE,  
PERFORMANCE AND POLICY**

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Meeting:	Extraordinary Council
Date:	29 <sup>th</sup> January 2007
Subject:	Appointment of Chief Executive
Key Decision:	No
Responsible Officer:	Paul Najsarek, Director of People Performance and Policy
Portfolio Holder:	Leader, Councillor Chris Mote
Exempt:	No
Enclosures:	Appx 1 – Recommendation from Chief Officers' Employment Panel meeting held on 12 January 2007

## **SECTION 1 – SUMMARY AND RECOMMENDATIONS**

**RECOMMENDATIONS:** To confirm the appointment of Michael Lockwood to the substantive post of Chief Executive of the London Borough of Harrow.

## **SECTION 2 - REPORT**

The Chief Officers' Employment Panel comprising Councillors Chris Mote, David Ashton, Navin Shah, Bill Stephenson and Chris Noyce unanimously recommends the appointment of Michael Lockwood to the substantive post of Chief Executive. He is currently the Chief Executive at Elmbridge Borough Council, currently one of the best performing councils in the country.

During his time at Elmbridge Borough Council in Surrey, the council improved a number of services substantially and was rated as "excellent" in the last Corporate Assessment in 2004, placing it in the top five of councils nationally.

Mr Lockwood, aged 47, has been chief executive at Elmbridge since 1999.

Mr. Lockwood has previously worked in both public and private sector with Surrey County Council and the management consultants PricewaterhouseCoopers.

In addition he is a member of the Innovation Forum of Excellent Councils which meet with government ministers. His special interest is advising on the crime and fear of crime agenda.

In reaching its decision to recommend the appointment of Michael Lockwood, the Panel met on 8<sup>th</sup> December 2006 to longlist potential candidates. At that meeting the Panel received a report from Gatenby Sanderson Recruitment Consultants on the applications submitted for the post of Chief Executive.

This was followed by a shortlisting meeting of the Panel on 21<sup>st</sup> December 2006. The shortlisted candidates were invited to attend an assessment day on 9<sup>th</sup> January 2007 and for final interviews on 12 January 2007.

The Panel unanimously agreed that Michael Lockwood should be offered the substantive post of Chief Executive of London Borough of Harrow with effect from a date to be determined.



### SECTION 3 - STATUTORY OFFICER CLEARANCE

Chief Finance Officer	<input checked="" type="checkbox"/>	Name: Myfanwy Barrett
		Date: 18 January 2007
Monitoring Officer	<input checked="" type="checkbox"/>	Name: Hugh Peart
		Date: 18 January 2007

### SECTION 4 - CONTACT DETAILS AND BACKGROUND PAPERS

**Contact:** Paul Najsarek, Director of People Performance and Policy

**Background Papers:** Minutes of Chief Officer Employment Panel held on 8 and 21 December 2006.

**IF APPROPRIATE, does the report include the following considerations?**

1.	Consultation	NO
2.	Corporate Priorities	YES
3.	Manifesto Pledge Reference Number	None

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**CHIEF OFFICERS' EMPLOYMENT PANEL****12 JANUARY 2007**

Chairman: \* Councillor Chris Mote

Councillors: \* David Ashton \* Navin Shah  
\* Christopher Noyce \* Bill Stephenson

\* Denotes Member present

**PART I - RECOMMENDATIONS****RECOMMENDATION 1 - Appointment of Chief Executive**

The Panel having interviewed five short-listed candidates for the post of Chief Executive, it was

**Resolved to RECOMMEND:** (to Council)

That Mr Michael Lockwood, Chief Executive, Elmbridge Borough Council, be appointed to the post of Chief Executive of the London Borough of Harrow, with effect from a date to be determined and in accordance with the terms and conditions governing Chief Officer posts, other than as now determined.

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